Implementation Guidelines for Student Learning Communities at National Taipei University of Education

一、Purpose

To encourage students at National Taipei University of Education (referred to as "the University") to form voluntary student learning communities, promote a culture of diverse and autonomous learning, and enhance learning outcomes through peer learning and knowledge sharing. These guidelines, referred to as "Implementation Guidelines for Student Learning Communities," are established.

二、Implementation Method

(一) Establishment of Communities:

A student learning community is formed by at least six students from the University. One member is elected as the convener to coordinate the planning, coordination, implementation, and documentation of community activities.

(二) Application Procedure and Timeline:

The convener submits a written application, including the "Application Form for Student Learning Communities at National Taipei University of Education," a project proposal (including objectives, proposed activities, budget, and expected outcomes), and both hard and electronic copies of the documents. The application is submitted by the community to the Teaching Development Center (referred to as "the Center") within the specified application period. The application timeline and procedure will be notified to departments and simultaneously announced on the Center's website. Each approved case requires at least five discussion meetings, and records of the community's operation must be kept.

(三) Key Subsidies:

Community activities should focus on language learning, interdisciplinary learning, and other innovative and beneficial learning growth topics. Priority will be given to applications for the first two types of activities. Activities can include group discussions, guest lectures, and other forms.

(四) Application Guidelines:

1. During the implementation period, the community must submit an activity record and a final report (including hard and electronic copies)

and participate in the community competition organized by the Center. Failure to complete these requirements will result in the community members being ineligible to apply for community status in the following semester.

2. Failure to submit the required documents within the specified deadline or complete the fund reimbursement procedures will result in the community being ineligible to receive subsidies.

3. In case the community cannot be executed as planned, an "Application for Suspension of Execution" must be submitted to the Center within one month of the announcement of approval. Failure to submit the application or failure to execute the approved plan will result in the community members being ineligible to apply for community status in the following semester.

4. Community applications are divided into three categories: language learning communities, interdisciplinary learning communities, and other types of communities. Language learning communities encourage students to improve their language abilities, with priority given to languages other than English. Interdisciplinary learning communities aim to promote diverse learning and reading of interdisciplinary books

to expand knowledge breadth, with priority given to book club

communities focusing on interdisciplinary topics. Other types of

communities involve innovative and beneficial learning growth topics.

5. Attendance sheets and photos of regular meetings or seminars should be

attached as supporting documents for community implementation.

三、Funding Sources and Support

(一) The expenses for community activities are supported by relevant funds from

the Center.

(二) The general principle is to provide a subsidy of NT$5,000 per community

per semester.

(三) The subsidies are limited to operational expenses and do not cover capital

and personnel expenses. Reimbursement is done with relevant supporting

documents. The subsidies cover printing costs, meal expenses, material

expenses, lecture transportation fees, and honorarium for guest speakers

(limited to external experts and scholars).

(四) Reimbursement of subsidies requires supporting documents, and all

expenses must comply with legal regulations and follow the procedures

stipulated by the General Accounting Office.

(五) To encourage the operation of language learning and interdisciplinary learning communities, community members can allocate funds to purchase books as teaching materials to enhance the effectiveness of their activities.

四、Presentation of Results

Each subsidized community must submit a final report (including electronic copies) to the Center within one month after the project ends for record keeping. The community members are also required to participate in the results presentation organized by the Center. The communities will be evaluated separately in the categories of language learning communities, interdisciplinary learning communities, and other types of communities (if there are insufficient communities in a particular category, they may be combined). Cash awards will be provided based on the evaluation results, with the funding allocated from the annual budget and supported by the University's funds. If the results are submitted to and approved by a public publication, and the report (including electronic copies) is submitted along with the publication for record keeping, an additional award of NT$1,000 will be given.

五、These guidelines have been approved at the Administrative Meeting and will be implemented upon authorization by the President.