

The Implementation Guidelines for Open Teaching at National Taipei University of Education Teaching Development Center

104.03.04 The 41st Teaching Development Center Meeting was approved.

- 一、The Teaching Development Center of National Taipei University of Education (hereinafter referred to as "the Center") aims to enhance the quality of teaching and achieve the transmission of teaching paradigms through the implementation of open classes. Therefore, the "Guidelines for the Implementation of Open Classes at the Teaching Development Center of National Taipei University of Education" (hereinafter referred to as "the Guidelines") are established.
- 二、At the beginning of each semester, the Center may invite 2 to 5 full-time teachers who meet one of the following qualifications to serve as instructors for open classes:
 - (一) Recipients of teaching excellence awards from our university.
 - (二) Recipients of teaching-related awards conferred by the Ministry of Education or prestigious organizations within the country.
 - (三) Recipients of teaching-related awards conferred by foreign universities.
 - (四) Exemplary teachers recommended by department chairs or deans of respective colleges, who have demonstrated outstanding teaching abilities.
- 三、The implementation of public teaching follows the procedures outlined below:
 - (一) Public teaching instructors are required to complete the "Public Teaching Information Form" and submit it to the Teaching Development Center (TDC) for compilation.
 - (二) Within two weeks after the start of the semester, the TDC announces the course information to the departments and teaching units and opens registration for interested participants.
 - (三) At the conclusion of the course, participating instructors are required to complete the "Public Teaching Feedback Form" and submit it to the TDC for record-keeping.
 - (四) The TDC establishes the formats for the "Public Teaching Information Form" and "Public Teaching Feedback Form" separately.
- 四、In addition to receiving hourly compensation based on service hours, public teaching instructors are allowed to invite external experts or scholars to attend the session and provide professional collaboration. For this purpose, the Teaching Development Center (TDC) may provide support by offering either a teaching assistant or a business fee of up to NT\$5,000 for the current semester. This arrangement aims to facilitate the involvement of external expertise and enhance the quality of the public teaching experience.
- 五、These guidelines have been approved by the Teaching Development Center (TDC) and will be submitted to the university president for final approval. Upon receiving approval from the president, these guidelines will be implemented.